



Absentee Policy

Until further notice, students should follow the following university policies.

- If you cannot avoid missing a class or a week of classes, inform your instructor in advance
- No documentation is required for absence of one class or one week of classes
- If you are absent for more than one week, contact the office of student life and retention to provide documentation of the illness or emergency
- The Office of Student Life and Retention will review your case with instructors and inform you of their decision
- Failure to attend classes does not eliminate your academic or financial responsibilities