

## PREPARING FOR THE CAREER FAIR: APPROPRIATE ATTIRE AND WHAT TO EXPECT

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2015 Spring Career Fair  
Friday February 27<sup>th</sup> 10am-1pm

You must be dressed in business attire to enter the event. Individuals dressed in casual attire will not be permitted to enter.

This event is required to qualify for the [Job Guarantee/Commitment](#)

You can RSVP on the online job board so that you can see a list of registered employers and to submit your résumé for employers to view in advance.

On the day of the event, bring a printed copy of your resume and remember to dress business professional. That means a shirt, tie, and slacks for males, and a pantsuit, a dress, or a skirt that comes at least to 3 inches above the knee with a nice blouse for females. If you have any questions regarding where to purchase nice clothes on a college budget, or regarding a specific outfit that you are planning on wearing feel free to make an appointment with the Sarah Alspaw in the Office of Career Services C-264 (before February 13<sup>th</sup>).

### FOR GUYS

- Polish those shoes!
- Your belt should match your socks
- Trim your fingernails and make sure they are clean
- Go conservative on the tie
- Limit jewelry to a watch, a class ring, and a wedding band at maximum
- Try to avoid deodorants with an overpowering scent
- DON'T wear cologne, some people are allergic
- SHAVE (at least trim)
- Cover any tattoos, and remove any body piercings

More information and suggestions can also be found [here](#) in the online career center, and in last February's issue of the [Career Chronicle](#). Remember to smile, and present the best version of you. As always, apply these tips contextually with the work environment you are applying for.



### FOR GALS

- Wear your hair away from your face
- Wear makeup if you would like, but be conservative.
- Wear closed toed heels, no more than 2 inches high
- Wear skin colored hose (no holes or runs)
- Pant suits are appropriate, but stick to neutral colors
- Keep jewelry conservative, one ring per hand
- DO NOT wear perfume, some people are allergic
- No low cut shirts

### GENDER NEUTRAL ATTIRE

- If you choose not to identify yourself by either gender binary, you can choose to mix and match the suggestions from each of the genders presented above
- Ultimately, you should not feel pressured to present yourself in a way that doesn't align with your identity
- However, you still need to be hygienic and wear professional attire
- If you are unsure, please make an appointment with career services to discuss

## Free Career Fairs

- Restart
  - [www.restart.events](http://www.restart.events)
  - Visit above website for information on registering
  - Baltimore: Jan 29, Virginia: Feb 17
- Career Communications Group
  - Register at: [www.beya.org](http://www.beya.org)
  - **Register by Jan 30**
  - Feb 5-7 at the Washington Marriott Wardman Park Hotel
  - **Free ONLY when you bring your resume**

## Job Opportunities

- [InfoSec Internship at Textron](#)
- [APAICS Fellowship](#)
  - Deadline Mar 31, 2015
- [Boston U Summer Internship](#)
- [CIA Summer Internships for 2016](#)
  - Deadline April 30

### CIA CAMPUS VISIT

February 3<sup>rd</sup> 2-5pm: Student Center

February 6<sup>th</sup> 5-7pm: McGowan Academic Center

A recruiter from the CIA will be here to speak with you about opportunities available at the CIA, to advertise the Hiring Blitz in March in Northern VA, and is also willing to provide résumé feedback

## Research Opportunities!

- Science of Security Summer internship (NSA)
  - Explore the field of cybersecurity
  - Emphasizes methodology of research as well as results
  - Spend the summer pursuing a research program of your own design (under mentorship)
  - Visit companies to learn about real world issues
  - **Applications due Feb 1, 2015**
  - **Selections made Feb 27, 2015**
  - Program dates: June 1 – July 24 (subject to change)
  - [Submit application materials here](#)
- Summer Undergrad Research Fellowship (NIST)
  - Work with NIST staff on projects across a wide range of disciplines
  - For application process, [head here](#)
  - More information is available [here](#)

All job and research opportunities are also posted on the online job board. As always, if you need help with your resume or want to participate in a mock interview, make an appointment with Sarah Alspaw in the Office of Career Services room C – 264.

**Capitol Technology  
University**  
& the Office of Career Services  
invites you to attend the  
*30th Annual*

# CAREER FAIR

**Friday  
February 27th, 2015  
10am-1pm**

*This event is required to qualify for the  
Capitol Job Guarantee/Commitment.*

To enter, you must:

1. Bring a printed copy of your résumé
2. Be dressed in business professional attire

Any person dressed casually will  
not be permitted to enter!

**RSVP in advance to**

- see a list of registered employers
- submit your résumé for review by employers in advance (not required)

Careers@CapTechU.edu  
240.965.2494



# How to RSVP for the Career Fair

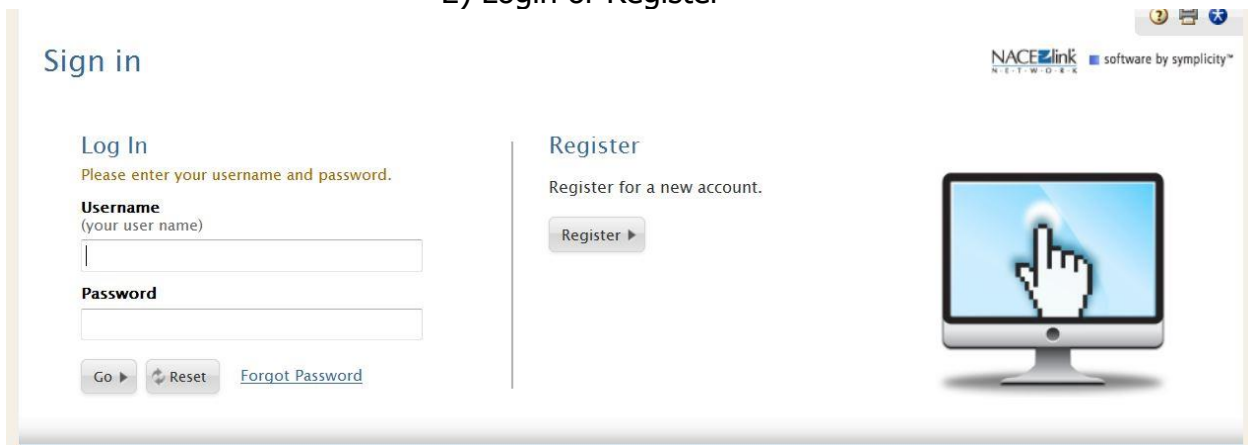
You can see what employers plan to attend

<https://captechu-csm.symlicity.com/>

1) Select Student/Alumni



2) Login or Register



3) Hover over events, and select Career Fair



4) Select the Title of the Fair. The next webpage will be a list of registered employers

