



CAPITOL

Technology University

Welcome or welcome back for the Fall 2021 semester. I hope your classes get off to a great start! If we can provide any assistance do not hesitate to contact us. A helpful list of offices and email addresses is attached.

As students, faculty, and staff complete the phased return to campus, there are a few reminders:

- If you are showing any of the common symptoms of coronavirus or if you have a known close contact with someone who tested positive for COVID-19, please:
 - take care of your health.
 - do not come to campus or do not leave your campus apartment.
 - complete a COVID-19 notification form found here
https://mycapitol.captechu.edu/ICS/COVID-19/COVID-19_Self_Check_Questionnaires.jnz
 - a member of the COVID Care Team will be in touch to provide instructions for your return to campus or release from quarantine or isolation and to complete campus contact tracing.
- The university will continue to excuse absences of less than one week without documentation
 - Individuals with absence of more than one week will be expected to provide documentation from an appropriate health care provider.
- Face coverings (i.e. masks) are required in all classrooms, administrative offices, and campus common areas including Innovator's Hall and are recommended in crowded outdoor locations.
 - Face coverings may be removed while eating in the Student Center only.
- Social distancing of at least 3 feet is recommended where possible.
- Accommodations to campus operating standards can be requested:
 - Students email accessibility@captechu.edu.
 - Employees email hr@captechu.edu.

I look forward to a great semester.

Sincerely,

Melinda Bunnell-Rhyne
Vice President
University Development and Student Services