



# Prerequisite Waiver/Registration Form

The Office of Registration and Records

Year: \_\_\_\_\_ Term: \_\_\_\_\_

Student Name: \_\_\_\_\_ Student ID: \_\_\_\_\_

E-mail: \_\_\_\_\_ Phone: \_\_\_\_\_

Degree: \_\_\_\_\_ Program: \_\_\_\_\_

Completed CTU Credits: \_\_\_\_\_ GPA: \_\_\_\_\_

Course: \_\_\_\_\_ Section #: \_\_\_\_\_ Required Prerequisite: \_\_\_\_\_

Reason for Waiver: Please check below all that apply and briefly explain how that experience equates to the prerequisite.

- Work: \_\_\_\_\_
- Certification: \_\_\_\_\_
- Academic Experience: \_\_\_\_\_
- Other: \_\_\_\_\_

➤ If the prerequisite is a required course in your program, you will need to make up the credits by either taking another approved course or the prerequisite later.

I understand that I am responsible for payment of tuition for the course I have listed above on the due dates listed in the schedule. Payments received after the due date/dates are subject to a late charge of \$25.00. Nonattendance of courses does not necessarily relieve students of their financial obligation. All requests to drop a class or withdraw must be submitted in writing to the office of the Registrar in a timely manner. Collection or litigation expenses associated with this account are the responsibility of the student. The university reserves the right to withhold all services with outstanding accounts.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Dept. Chair Approval: \_\_\_\_\_ Date: \_\_\_\_\_

\*\*\*\*\*

### FOR OFFICE USE ONLY

Course \_\_\_\_\_ will be replaced with \_\_\_\_\_

Course prerequisite will be taken at a later date

Not Approved: \_\_\_\_\_ Date: \_\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_